

Town of Amboy
TOWN BOARD MINUTES-January 17, 2022
Amboy Town Hall-7:00 pm

Present: Kathleen Wilkinson-Supervisor
Holly Humphries, Larry Rayder, &
Dick Bryant-Town Board Members
Mary Ann Clark-Town Clerk
John Perkins III-Highway Superintendent
Tim Kelley-Planning Board Chair/Historian
Paul Baxter-Tug Hill Circuit Rider

Also Present: Susan Halbritter-Camden News reporter -on Zoom
Excused: Bruce Stone

Call to Order-The meeting was called to order at 7:00 pm.

The first part of the meeting was the Organizational part. The appointments for 2022 are as follows:
Deputy Supervisor-Holly Humphries, Deputy Town Clerk-Renee Ukena, Town Historian-Tim Kelley,
Accounting Officer- Nancy Butler, Fire Dept. Liaison-Lawrence Rayder, Highway Dept. Liaison-
Bruce Stone, Sole Assessor-Warren Wheeler, Town Attorney-Prosachik Law Firm, Deputy Highway
Superintendent-Carl Rayder, Newspaper-Queen Central News, Dog Control Officer-Clayton Conover,
Code Enforcement Officer-Ron Marsden, Building Inspector-Ron Marsden, Justice Court Constable-
Michael Morrison, Town Registrar-Mary Ann Clark, Deputy Registrar-Renee Ukena
Mr. Bryant made the motion to accept the 2022 appointments, seconded by Mr. Rayder, and carried.

Approval of the Minutes-Mr. Bryant made a motion to accept the December, 2021 minutes, and
dispense with the reading of them, seconded by Mr. Rayder, and carried.

Dept Head Reports:

Fire Dept- Everyone is trying to stay healthy.

Legislator-Dave Holst was not present at the meeting, no news to report.

Highway Dept.- Mr. Perkins reported that he had taken the 2014 pickup to Fenton Ford, and was told
the computer is out. Cost to replace would be approximately \$700.00, plus an additional \$1,000.00 in
repairs. They didn't know if replacing the computer would fix the problem, so Mr. Perkins had the
truck brought back to the town garage. He wondered if he should put it up on Auctions International?
The board said yes, he could do that. He also reported on a sand screener he knows of, but the cost is
\$27,500.00, so he wanted to know if he could contact other town's supers, and see if they would want
to go in on the cost, and it could possibly go under Shared Services? He was told to go ahead and
contact other towns. Also, the town is looking for bids for a fuel management system for the town
garage pumps. Mrs. Humphries will write up a notice, and give it to the clerk.

Code Enforcement-Mr. Marsden was not at the meeting, but had reported to Mrs. Wilkinson. He still has open permits, that he is keeping track of, and he issued 6 new building permits, and 3 violations for building without a permit, and junk.

Town Historian-Mr. Kelley said there isn't much going on.

Planning Board- Mr. Kelley reported that the Planning Board talked about getting another member on the board. Also, he reported that the ZBA had finished up all the paperwork for the variance at Panther Lake. The ZBA will hold quarterly meetings. The next one will be on April 18, 2022.

Dog Control- Things are quiet. Mrs. Humphries said she is still trying to contact a Williamstown board member about the kennel agreement.

Town Justice-The Justice was not at the meeting. Things have been quiet. She will be holding court, tomorrow night.

Tax Collector-Mrs. Wilkinson read a report from Renee Ukena, stating how much money she had collected, so far.

Town Clerk-A total of \$757.00 was taken in, \$756.00 being paid to the Supervisor, and \$1.00 went to the Animal Population Control Program, in Albany.

Tug Hill-Mr. Baxter had a written report for the supervisor, board members, and clerk. The Commission has produced a new version of its regional map and fact sheet, and Mr. Baxter brought a copy of the map, customized for Amboy. He also brought a copy of the flyer for the 2022 Local Government Conference, scheduled for Tuesday, April 19, 2022, at Turning Stone Casino. He said we could make additional copies, as needed. Planning for the next Salmon Rivers Council of Government meeting is in progress, an e-mail with details will be sent in the near future. Mr. Baxter also reported that the Commission has established its meeting schedule for 2022, and the meeting being held for Oswego County will be on Monday, March 21, 2022, at 10:00 am, in Cleveland.

Old Business-The zoning amendment completed at the December, 2021 meeting needs to be adopted as Local Law #1, for 2022. All requirements for a new law were completed in 2021.

New Business- At the beginning of the meeting, Mrs. Wilkinson asked Mrs. Humphries to swear in the town officials who had been re-elected. This included the Supervisor, the clerk, 2 board members, and the Highway Superintendent.

KN95 masks were delivered by the Office of Emergency Management, last week. At home COVID-19 test kits were delivered by the Office of the Aging. These are to be distributed to senior citizens. She said that Renee Ukena, tax collector has been asked to distribute these items, to any seniors who come in to pay their taxes.

Annual Audits will be held in May, 2022, after the tax collector's books are closed. The town clerk, accounting officer, town justice, and tax collector will all be audited.

All news releases, advertisements, public notices and financial transactions must be made through the town clerk's office. Checks received by the Code enforcement officer, or the Highway superintendent, must be presented to the town clerk, within 48 hours. As a matter of best practices, the Town of Amboy does not accept cash, however exceptions will be made on an as needed basis.

The mileage rate for 2022 is .58.5 cents per mile..

Open to the Public-The meeting was opened to the public Mr. Kelley asked if the town clerk was bonded? He was told yes, she is.

Approval of the Bills-Mr. Bryant made the motion to approve Highway Fund vouchers #1-21, in the amount of \$68,957.63, seconded by Mr.Rayder, and carried. Mr. Rayder made the motion to approve General Fund vouchers #1-16, in the amount of \$6,046.38, seconded by Mrs. Humphries, and carried.

Supervisor's Report-Balance sheets and reconciliation summaries are provided, and a copy of the full monthly financial statement is provided. A copy of all financial reports are available from either Ms. Butler, town accounting officer, or from the supervisor.

Adjournment-At 7:45 pm, Mr. Bryant made the motion to adjourn, seconded by Mr. Rayder, and carried.

Respectfully submitted,
Mary Ann Clark
Amboy Town Clerk